

**Minutes of the National Oversight and Audit Commission (NOAC) Meeting
Tuesday 4th December 2018 at 10.00 am**

Venue: Main Conference Room, Custom House, Dublin 1

Attended by:

Chairman Michael McCarthy

Members

Paul Lemass
Martina Moloney
Colleen Savage
Connie Hanniffy
Sharon O'Connor
John Buckley
Michael McGreal
Dave Holohan

Secretariat: Lisa Clifford
Claire Gavin
Neill Dalton
Colin Flood
Ken Doyle

Apologies: Tara Buckley

Minutes of last meeting and matters arising

The minutes of the last meeting were accepted by the committee.

Declaration of any conflicts of interest

There were no declarations of conflicts of interest from the group.

Financial Performance Sub Group update

The Chair of the subcommittee gave an overview of the areas for inclusion in the work programme for 2019. This is to include an information gathering exercise on Shared Services, Non-Mortgage Loans and Procurement. Following this exercise the Sub-committee will report back to the Board. In addition the commission will need to consider how to process the reporting output of the LGAS reports including VFM Reports, Swimming Pools and Car Parks in Local Authorities.

It was agreed to invite the Director of Audit - Local Government Audit Service to a future meeting for a discussion on areas under consideration for the work plan for the sub-committee.

Performance indicators Sub Group update

The Chair of the subcommittee presented a report on the work of the Committee outlining the annual process for preparing the PI report. The sub group sought the agreement of the Board to the following changes

- For 2018 the secretariat will trial run the audit query process. This will be reviewed after publishing the 2018 report.

- Having regard to the 2017 report where no data issues were identified when verified with 3rd parties. For 2018 the subcommittee will select a sample of indicators to check the data received by the LA agrees with other sources.
- PI tender process for improving the layout of the 2018 and future reports.

A member also sought the approval of the Board to the circulation of the PI report and data under embargo to the relevant sections of the Department of Housing in advance of publication.

All items were agreed by the board.

The members raised various queries and comments on Performance indicators including:

- Cost per capita indicator;
- Litter monitoring;
- Calculation of ICT expenditure;
- Housing overheads;
- Fire Service indicators;
- Staff Numbers;
- Introduction of a new indicator for Schools with a Green Flag.

The Chair of the subcommittee addressed each of the above.

Customer Satisfaction Survey Workshop

The Chair of the Customer Satisfaction Sub Group gave an update on the Workshop held on the 27th November; the event was well attended by Local Authorities, with a good range of presentation made on the day. A note will be circulated in the New Year on the event.

AOB

The Chair of Audit Scotland would like to engage with NOAC, it was agreed that the secretariat of NOAC would make initial contact with their counterparts in Scotland.

It was noted that a commencement matter on bringing Local Authorities under the remit of the C&AG has been raised in the Oireachtas.

The next meeting date was agreed as 15th January 2019.