

**Minutes of the National Oversight and Audit Commission (NOAC) Meeting
Tuesday 23 October 2018**

Venue: Withdrawing Room, Custom House, Dublin 1

Attended by:

Chairman Michael McCarthy
Members Tara Buckley
 Paul Lemass
 Connie Hanniffy
 John Buckley
 Michael McGreal

Secretariat: Claire Gavin
 Neill Dalton
 Colin Flood
 Ken Doyle

Apologies: Martina Moloney
 Dave Holohan
 Sharon O'Connor
 Colleen Savage

Westmeath County Council attended from 11am:
 Pat Gallagher - Chief Executive
 Jimmy Dalton - Head of Finance

Minutes of last meeting and matters arising

The minutes of the last meeting were accepted by the committee subject to a minor correction.

Declaration of any conflicts of interest

There were no declarations of conflicts of interest from the group.

Membership Update

An update was given to the Board on the Membership. The Minister has re-appointed David Holohan, Michael McGreal and Sharon O'Connor as members of the Board for the period 19 October 2018 to 18 October 2020. The Chair thanked them for their service and congratulated them on their re-appointment. It was agreed that in future, the Secretariat will contact Board Members whose terms are coming to an end, three months in advance, to query if they wish to seek re-appointed for a second term. This will allow time for the Public Appointment Service process if necessary.

Performance Indicators Sub Committee Update

An update was given on the Performance Indicator Report 2017 by the Secretariat. The report was published on the 28 September 2018. Media interest in the report focussed largely on vacancy rates, re-letting times and tenancy inspection failure rates. The subcommittee are meeting on 12 November to begin preparations for the 2018 report.

The Chair agreed that the media had picked out the relevant issues identified by the Performance Indicator Sub Group. A member of the subcommittee for performance indicators endorsed the update given and another member reminded everyone that the media will pick extracts from the report to suit articles being written.

Customer Service Sub Committee Update

A workshop is planned on the 27 November to share the findings from the first survey, with a presentation by IPSOS and other presentations from the LGMA and local authorities. The Board agreed that IPSOS should carry out the next survey. It was deemed that if possible a larger sample size would be preferable for the next round of the survey. It was advised that the next survey would focus on medium sized Local Authorities.

Proposed dates for next meeting

Proposed dates for future meetings until May 2019 were suggested, circulated and agreed by the Board. Diary dates up to June 2019 would be sent by the secretariat to members following the meeting

Profile Meeting with Westmeath County Council at 11am

Westmeath County Council.

Chief Executive and the Head of Finance attended the meeting.

A separate note on this engagement will be prepared and provided to Westmeath County Council in the context of NOAC's Local Authority profiling exercise. This along with the other profile meetings will be published on the NOAC website in due course.

The Westmeath County Council profile meeting discussed and questioned a wide range of topics from customer service, finances, housing, performance indicators and economic development.

The Chair then thanked the Chief Executive and Head of Finance for coming in to meet with NOAC and for providing valuable insight into the work of the Council.

The next meeting date was agreed as 4 December 2018.

Immediately after the meeting the chair of the Financial Performance Subgroup John Buckley requested that the secretariat convene a meeting of that subgroup in advance of the next NOAC meeting in December.